

# INTERNAL QUALITY ASSURANCE CELL (IQAC)

**Malineni Lakshmaiah Women's Engineering College :: Guntur**

Approved by AICTE, New Delhi, Affiliated to JNTUK, Kakinada



Ref: MLWEC/IQAC/2021

Date:07-09-2021

To

All the members of IQAC,

Malineni Lakshmaiah Women's Engineering College,

Guntur.

Sub: Malineni Lakshmaiah Women's Engineering – Internal Quality Assurance Cell Meeting at 3.00 PM on 08-09-2021 – Reg.

We cordially invite you to attend the **Internal Quality Assurance Cell (IQAC)** meeting of our College being convened at 3.00 PM on 08-09-2021 in the Board Room.

### Agenda:

1. To discuss the Quality Assurance initiatives in teaching.
2. To discuss about the quality enhancement & enrichment of the institution.
3. To collect necessary data from the concerned sections/Departments necessary for updating the website of the College.
4. To discuss the modalities of distributing and collecting the feedback from stakeholders.
5. To discuss about Academic Audit.
6. To discuss the results of the program outcomes attainments of UG programs.
7. To discuss the measures required for increasing the publications in quality journals/conferences.
8. To discuss the input quality and admission patterns in the UG and PG program.
9. Any other item with the permission of the chair.

Thanking You

(Dr. Chiruka Ramesh)  
Coordinator IQAC

**IQAC**  
**MALINENI LAKSHMAIAH**  
**WOMEN'S ENGINEERING COLLEGE**  
**PULLADIGUNTA, GUNTUR-522017.**



(Dr. P.Nageswara Rao)  
Chairperson IQAC  
Director



## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Malineni Lakshmaiah Women's Engineering College :: Guntur

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08-09-2021

### IQAC Meeting Attendance

The following members of Internal Quality Assurance Cell have attended the meeting at 3.00 PM on 08-09-2021 in the Board Room:

S.No	Name of the Member	Designation	Position	Sign
1.	Dr. P.Nageswara Rao	Professor & Director	Chairperson	
2.	Dr.Chiluka Ramesh	Associate Professor, ECE	Convener	
3.	Dr. K.Gouthami	Professor, ECE	Member	
4.	Dr. S. Satheesh	Professor, ECE	Member	
5.	Dr. G.Ramaswamy	Professor, HOD, CSE	Member	
6.	Dr.A.S.K.Chaitanya	Professor, HOD,S&H	Member	
7.	Dr. P.V.L. Suvarchala	Associate Professor, HOD,ECE	Member	
8.	Mrs. V. Jhansi Lakshmi	Assistant Professor, HOD,IT	Member	
9.	Dr. N.Ch.Jayarao	Associate Professor, CSE	Member	
10.	Dr. P.Srinivasa Rao	Associate Professor, S&H	Member	-AB-
11.	Mr. G. Lakshmi Narayana	Assistant Professor, ECE	Member	
12.	Mr. P.Venu Babu	Assistant Professor, CSE	Member	
13.	Mrs. M. Mary Lavanya	Assistant Professor, IT	Member	
14.	T. Maha Lakshmi (18KE1A05A8)	Student Representative	Member	
15.	Sk. Rizwana (18KE1A0483)	Student Representative	Member	
16.	Ch. Hima Bindhu(18KE1A1214)	Student Representative	Member	
17.	B. Jayasri(19KE1A0407)	Student Representative	Member	
18.	S. Sindhu (19KE1A05A7)	Student Representative	Member	
19.	Ch. Hemalatha (17KE1A0418)	Alumni	Member	-AB-



Ref: MLWEC/IQAC/2021/MoM

Date:09-09-2021

Minutes of IQAC meeting

The meeting of the IQAC was held on 8<sup>th</sup> September, 2021 at 3.00 PM in the Board Room:

**1. To discuss the Quality Assurance initiatives in teaching.**

All the members suggested improving quality in teaching by practising various innovative teaching methodologies.

**2. To discuss about the quality enhancement & enrichment of the institution.**

All the members shared their views in improving the quality enhancement & enrichment of the institution. All the members decided that every faculty member has to publish papers in various reputed Scopus journals and also to guide students to publish papers in various journals.

**3. It is decided to collect necessary data from the concerned sections/Departments necessary for updating the website of the College.**

**4. To discuss the modalities of distributing and collecting the feedback from stakeholders.**

Feedbacks should be collected from the stakeholders for further improvement of the institution.

**5. Discussed to conduct Academic Audit.**

**6. To discuss the results of the program outcomes attainments of UG programs.**

Discussed about the attainment levels of various courses in UG programs.

**7. Decided in increasing the publications in quality journals/conferences.**

**8. Discussed on the input quality and admission patterns in the UG and PG program.**

(Dr. Chiluka Ramesh)  
Coordinator IQAC

IQAC

MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
PULLADIGUNTA, GUNTUR-522017.



(Dr. P.Nageswara Rao)  
Chairperson IQAC  
Director



**MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE, GUNTUR**  
**Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada**  
(An ISO9001:2008 Certified Institution)  
Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur – 522 017 A.P.

Ref: MLEW/IQAC/CIR/2020-21

DATE: 22-11-2021

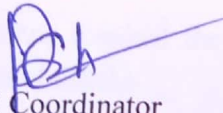
**CIRCULAR**

All the HODs and members of IQAC are here by informed that there will be a meeting with IQAC Chairperson on 23<sup>rd</sup> November at 2:30 PM.

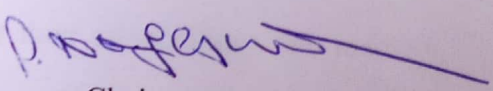
Agenda

1. External Audit.
2. Selection of External Auditors.
3. Selection of Dates.

I would like to invite all the IQAC Members, HOD's and senior staff of the college to attend this meeting and discuss upon the agenda.

  
IQAC Coordinator  
IQAC

**MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
PULLADIGUNTA, GUNTUR-522017.**

  
Chairperson IQAC

Copy to: The Chairperson

The Principal Office File

All the Members of the IQAC



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Ref: MLEW/IQAC/MOM-CIR/2020-21

DATE: 23-11-2021


**MINUTES OF THE MEETING HELD ON 23-11-2021**

At the outset Coordinator of IQAC welcomed Dr. P. Nageswara Rao, Chairperson of the IQAC, HODs, senior faculty and other faculty members. The agenda points were taken up for discussion with permission of the chair.

The Following points were discussed and deliberated upon in the meeting.

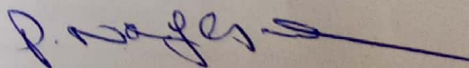
1. Chairperson discussed with the IQAC Coordinator, senior faculty and HOD's about Academic calendar, college Activities, External Audit and Conduction of Regular classes promptly.
2. Dr.S. Suryanarayana Professor, Dept.of ECE, Kallam Haranadhareddy Institute of Technology, Guntur. Dr.Y. Mallikarjuna Reddy, Principal & Professor, Dept.of ECE, Vasireddy Venkatadri Institute of Technology, Guntur has been selected as External Auditors for ECE department by the chairperson.
3. Chairperson asked the convenient date of the department, the HOD's proposed 20<sup>th</sup> of December 2021.

IQAC Coordinator thanked the Chairperson and the HOD's for their cooperation. The meeting ended with vote of thanks.

  
IQAC Coordinator

**IQAC**

**MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
PULLADIGUNTA, GUNTUR-522017.**

  
Chairperson IQAC

**Copy to: The Chairperson**

**The Principal Office File**

**All the Members of the IQAC**

IQAC Members

S.No	Name	Designation	Designation in Committee	Signature
1	Dr.J.Apparao	Principal	Principal	
2	Dr. P. Nageswara Rao	Director	Chairperson	
3	Dr.Ch. Ramesh	Associate Professor	Coordinator	
4	Shri.Parvathaneni Madhusudhan Rao	Industry Expert, Director & CEO Madblocks Technology Pvt. Ltd	Member	
5	Dr.K.Gouthami	Professor, ECE	Member	
6	Dr.Satheesh	Professor, ECE	Member	
7	Dr.G.Ramaswamy	Professor & HOD CSE	Member	
8	Dr.A.S.K.Chaitanya	Professor & HOD S&H	Member	
9	Dr.P.V.L.Suvarchala	Professor & HOD ECE	Member	
10	Mrs.V.Jhansi Lakshmi	Assistant Professor & HOD IT	Member	
11	Dr.N.Ch.Jayarao	Associate Professor, CSE	Member	
12	Dr. P. Srinivasa Rao,	Associate Professor, S&H	Member	
13	Mr.G.Lakshmi Narayana	Assistant Professor, ECE	Member	
14	Mr.P.Venu Babu	Assistant Professor, CSE	Member	
15	Mrs. M. Mary Lavanya,	Assistant Professor, IT	Member	

IQAC Coordinator

IQAC

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Chairperson IQAC



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DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

**Action taken report on External Academic Audit for the Academic Year: 2020-21**

As per the orders from the IQAC, the ECE department has successfully completed the external academic audit on 20-12-2021. The following steps are taken as per the suggestions given by the external audit committee.

S.No	Audit Type	Audit Year	Suggestion	Action Taken
1	External	2020-21	Conducting Training Classes for the Students and need to be improve the number of placements for outgoing students and increase the placements in MNC companies.	No. of student's placements in the year: 2021-22 are increased. More no. of students placed in MNC Companies. <b>(Proofs are enclosed)</b>

HOD  
HOD

Dept. of Electronics & Communication Engineering  
Malineni Lakshmaiah Women's Engineering College  
Pulladigunta, GUNTUR-522017

IQAC Coordinator

IQAC

MALINENI LAKSHMAIAH  
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PULLADIGUNTA, GUNTUR-522017.

Principal

PRINCIPAL

MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
PULLADIGUNTA, GUNTUR-522017.